

BOERNE INDEPENDENT SCHOOL DISTRICT

123 W. Johns Rd.

Boerne, TX 78006

830-357-2000

CRIMINAL HISTORY CONSENT AND WAIVER
VOLUNTEERS

Texas laws require the Boerne ISD as a school district to conduct criminal history checks on individuals who request to volunteer in our schools. Specifically, Section 22.0835 of the Texas Education Code requires volunteers to submit to a criminal history check. We will conduct the check based upon your name and other personal information that you provide on this form. The Boerne ISD reserves the right to reject any application or request to become a volunteer. No volunteer has any legal right to serve or demand to serve in the District.

NOTE TO PARENTS, GRANDPARENTS & GUARDIANS: If you are simply requesting to be with your child, grandchild, foster child, or ward during school time or during a school event or activity, it is not necessary to make a formal application or volunteer. However, if you are requesting to volunteer in a capacity where you will have supervisory control over students who are not your own or where you will have regular or frequent contact or association with students not your own, then you must sign this criminal history consent and waiver form.

All information provided by you as a volunteer shall be treated as confidential information. By signing of this form you are agreeing to release, discharge, and hold harmless the BISD and its employees and representatives as well as organizations, agencies, corporations, partnerships, governmental entities, law enforcement agencies, individuals, employees or any other person or persons associated with the BISD from all actions, causes of action provided to the BISD pursuant to the document.

The results of your name based criminal history check are not allowed by law to be shared with you even though you have signed and submitted this consent form. You may contact the Texas Department of Public Safety for information and procedures about obtaining your personal criminal history. The Texas Department of Public Safety requires you to complete the additional attached form which will remain on file with the District until directed to be destroyed by DPS. Finally, the law requires that your actual criminal history be destroyed following review. Therefore more than one criminal history consent form may be required if you volunteer at more than one campus or more than one event or activity.

Please provide the following information and responses:

Name (Printed)

Signature

Street Address

City, State and Zip Code

Driver's License Number including State

Last 4-digits of Social Security Number

Date of Birth

Telephone Contact Number

Sex (circle one): Male Female

Ethnicity (circle one): Anglo African-American

Asian Hispanic

Other: _____

1. I am requesting to volunteer at the following campus (select one):

Boerne High School Champion High School Boerne Middle School North

Boerne Middle School South Cibolo Creek Elementary Curington Elementary

Fabra Elementary Fair Oaks Elementary Kendall Elementary

2. I am requesting to volunteer in the following capacity of activity (for example, supervising classroom party, supervising fieldtrip, work/assist in campus office, room mother/parent etc.):

DPS Computerized Criminal History (CCH) Verification
(AGENCY COPY)

I, _____, have been notified that a computerized criminal
APPLICANT or EMPLOYEE (Please print)

History (CCH) verification check will be performed by accessing the Texas Department of Public Safety Secure Website and will be based on name and DOB identifiers I supply.

Because the name based information is not an exact search and only fingerprint record searches represent true identification to criminal history, the organization conducting the criminal history check for background screening is not allowed to discuss any criminal history record information obtained using the name and DOB method. Therefore the agency may request that I have a fingerprint search performed to clear any misidentification based on the name and DOB search.

For the fingerprinting process I will be required to submit a full and complete set of my fingerprints for analysis through the Texas Department of Public Safety AFIS (Automated Fingerprint Identification System). I have been made aware that in order to complete this process I must make an appointment with MorphoTrustUSA, submit a full and complete set of my fingerprints, request a copy be sent to the agency listed below, and pay a fee of \$24.95 to the fingerprinting services company, MorphoTrustUSA.

Once this process is completed and the agency receives the data from DPS, the information on my fingerprint criminal history record may be discussed with me.

(This copy must remain on file by your agency. Required for future DPS Audits)

Signature of Applicant or Employee

Date

BOERNE ISD

Agency Name (Please print)

Agency Representative Name (Please print)

Signature of Agency Representative

Date

Please: Check and Initial each Applicable Space	
CCH Report Printed:	
YES <input type="checkbox"/> NO <input type="checkbox"/>	_____ initial
Purpose of CCH: _____	VOLUNTEER
Approved <input type="checkbox"/> Not Approved <input type="checkbox"/>	_____ initial
Date Printed: _____	_____ initial
Destroyed Date: _____	_____ initial
Retain in your files	